

**GOVERNMENT OF INDIA  
DEPARTMENT OF SPACE  
VIKRAM SARABHAI SPACE CENTRE (VSSC)  
THIRUVANANTHAPURAM**

**Tender for WORK PACKAGE FOR MEDICAL SUPPORT SERVICE**

**Bids to be submitted online**

**Tender No.: VSSC/PURCHASE UNIT I (MAIN PURCHASE)/VS202400189601 dated  
06-05-2024**

## A. Tender Details

Tender No :	<b>VSSC/PURCHASE UNIT I (MAIN PURCHASE)/VS202400189601</b>
Tender Date :	<b>06-05-2024</b>
Tender Classification:	<b>SERVICES</b>
Purchase Entity :	<b>PURCHASE UNIT I (MAIN PURCHASE)</b>
Centre :	<b>VIKRAM SARABHAI SPACE CENTRE (VSSC)</b>

## WORK PACKAGE FOR MEDICAL SUPPORT SERVICE

IMPORTANT NOTE: 1) This being a TWO PART Tender, Cost shall be mentioned in the Price Bid Form Only. All the documents being uploaded like quote split up details, Technical compliance statement, etc should not contain the rates/costs. Price details shall be submitted as per Bidding Format Template provided at Annexure - D.

2) There shall be a Pre-Bid Discussion on 13/05/2024 at 10:00 hrs at PRO, Conference Hall, ATF Area, VSSC. Participation is compulsory. Tenders of those Service Providers who participate in the Pre-Bid Discussion only will be considered for further evaluation.

PLEASE NOTE THE FOLLOWING WHILE SUBMITTING YOUR OFFER:-

- 1) Last minute clarification on tenders will not be entertained.
- 2) This is an e-Tender. Hence Postal/Fax/Email tenders will not be accepted. Offer shall be submitted through our e-procurement portal.
- 3) Before submission of bid, the bidder should study all the terms and conditions mentioned in the tender document along with the files attached with the tender.
- 4) Please attach the pdf format of your offer also.
- 5) For any clarifications regarding this tender, your query should be sent to [pso2\\_main\\_pur@vssc.gov.in](mailto:pso2_main_pur@vssc.gov.in) Ph: 0471 2563523 clearly mentioning the tender number, within the time period specified in the tender.

### A.1 Tender Schedule

Tender Publish Date :	<b>06-05-2024 11:16</b>
Bid Clarification Due Date :	<b>15-05-2024 10:00</b>

**Bid Submission Start Date : 13-05-2024 17:00**

**Bid Submission Due Date : 17-05-2024 15:00**

**Bid Opening Date : 17-05-2024 15:01**

**Price Bid Opening Date : 22-05-2024 10:00**

## **A.2 Pre-bid Meeting Details**

**Date : 13-05-2024 10:00**

**Place : VSSC, THIRUVANANTHAPURAM**

**Location : PRO CONFERENCE HALL, ATF AREA**

**Centre : VIKRAM SARABHAI SPACE CENTRE  
(VSSC), THIRUVANANTHAPURAM, KERALA**

**Details : There shall be a Pre-Bid Discussion on 13/05/2024 at 10:00 hrs at PRO, Conference Hall, ATF Area, VSSC. Participation is compulsory. Tenders of those Service Providers who participate in the Pre-Bid Discussion only will be considered for further evaluation.**

## **B. Tender Attachments**

NA

### **Instructions To Vendors**

#### **1. Conditions for BIDDER FROM A COUNTRY WHICH SHARES LAND BORDER WITH INDIA**

1. 1. As per the Rule 144(xi) of General Financial Rule, 2017, any bidder from a country which shares a land border with India will be eligible to bid in any procurement whether of goods, services (including consultancy services and non-consultancy services) or works (including turnkey projects) only if the bidder is registered with the competent authority ie., Department for Promotion of Industry and Internal Trade (DPIIT).

2. 2. Hence, Vendors or Agents of a Vendor (Indian or others) from a country sharing border with India shall submit copy of valid registration made with Department for Promotion of Industry and Internal Trade (DPIIT), Government of India along with the tender mandatorily, without which the offer will be treated as invalid.

3. 3. Model Certificate for Tenders : "I have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India; I certify that this bidder is not from such a country or, if from such a country, has been registered with the Competent Authority. I hereby certify that this bidder fulfills all requirements in this regard and is eligible to be considered". Please submit this declaration duly signed and stamped by your Authorized signatory in your Company/OEM's Letter head.

4. 4. Validity of Registration: Registration should be valid at the time of submission of bids and should be valid at the time of placement of order.

5. 5. Any false declaration and non-compliance of the above would be a ground for immediate rejection of offer or termination of the contract and further legal action in accordance with the laws.

## C. Bid Templates

### C.1 Technical Bid - WORK PACKAGE FOR MEDICAL SUPPORT SERVICE

#### 1. Hospital Services- WORK PACKAGE FOR MEDICAL SUPPORT SERVICES

[Document : General Terms & Conditions, Scope of work, Annexures of Work Package](#)

#### Common Specifications (Applicable for all items)

Sl No	Specification	Value	Compliance	Offered Specification	Remark
1	The workforce provided by the Service Provider shall be deputed / transferred by the Service Receiver to any of the units of VSSC depending on the requirement of work.		-		

#### Supporting Documents required from Vendor

##### 1. PRICE BID FORMAT (Price Bid Related)

5 additional documents can be uploaded by the vendor

## C.2 Commercial Terms / Bid

Sl. No.	Description	Compliance	Vendor Terms
1	Ten numbers of Manpower for indenting, dispensing & accounting of medicines to be detailed for Retail Pharmacy outlets of VSSC has to be supplied only after written confirmation from Purchase Unit I	Yes / No / Explain	
2	TWO-PART TENDER - This is a Two-Part Tender. All price related details shall only be submitted in the Price Bid form (as per the bidding format template provided as Annexure-D).	Yes / No / Explain	
3	Taxes and other costs,	Yes / No / Explain	
4	Security Deposit (Applicable if Offer Value is Rs. 5 Lakhs or above. MSME/NSIC Units are NOT EXEMPTED from the payment of SD. Bank Guarantee @ 3% of Order Value valid till 60 days from the date of supply to be submitted. Mandatory compliance required. Only Government Bodies/PSUs/PSEs can submit Indentity Bond in lieu of BG. In the event of non-performance of contractual obligations, SD will be forfeited).	Yes / No / Explain	
5	Down Time Compensation : In case of delay in completion of the work as per the Work Package Contract, Down Time Compensation @ 0.5% of the Work Package Order(s) Value per week or part thereof will be recovered from the Bill(s).	Yes / No / Explain	
6	Payment Term: As per Annexure-I.	Yes / No / Explain	
7	Pre-Bid Discussion: There shall be Pre-Bid Discussion on 13/05/2024 at 10:00 hrs at PRO, Conference Hall, ATF Area, VSSC. Participation is compulsory. Tenders of those Service Providers who participate in the Pre-Bid Discussion only will be considered for further evaluation.	Yes / No / Explain	
8	Offer Validity : As per Annexure-I.	Yes / No / Explain	
9	Annexures-A, B and C as detailed in the Terms & Conditions (Annexure-I) shall mandatorily be uploaded in the prescribed formats.	Yes / No / Explain	

10	PO Placement Address (with Name and Contact Details of sales person concerned).	Yes / No / Explain	
----	---	--------------------	--

**C.3 Price Bid**

Sl. No.	Item	Quantity	Unit Price	Currency	Total Price	Remark
1	Hospital Services- WORK PACKAGE FOR MEDICAL SUPPORT SERVICES	1.00 Lot		-		

**Common charges (Applicable for all items)**

<b>Freight charge</b>	
<b>P&amp;F Charges</b>	